

<b>NAME OF COMMITTEE</b>	<b>COUNCIL</b>
<b>DATE</b>	<b>22 July 2014</b>
<b>REPORT TITLE</b>	<b>Audit Committee – Appointment of Substitute Members</b>
<b>Report of</b>	<b>The Leader of Council</b>
<b>WARDS AFFECTED</b>	<b>All</b>

**Summary of report:**

To consider a report that seeks to appoint Cllrs Moyse and Sheldon to be named substitutes for the Audit Committee for the remainder of the 2014/15 Municipal Year

**Financial implications:**

None directly arising from this report.

**RECOMMENDATION:**

That Cllrs Moyse and Sheldon be appointed to serve as named substitutes for the Audit Committee for the remainder of the 2014/15 Municipal Year.

**Officer contact:**

Darryl White, Democratic Services Manager (email: darryl.white@swdevon.gov.uk).

**Lead Member contact:**

Cllr Philip Sanders, Leader of Council (email: cllr.philip.sanders@westdevon.gov.uk).

**1. BACKGROUND**

- 1.1 Currently, there is no provision for any substitute Members to be appointed to serve on the Audit Committee from within the membership of the Conservative Group.
- 1.2 To minimise the risk of not being quorate for any meeting of the Committee, the Leader of Council has been consulted and Cllrs Moyse and Sheldon have been nominated.
- 1.3 The Council will be aware that Council Procedure Rule 10(4) states that: *'In the case of substitution to the Audit Committee, the substitute must be of a Member*

*agreed by the Head of Finance & Audit to be qualified by training or experience to take part in the committee's work.'*

- 1.4 If the Council approves the recommendation, officers will ensure that Cllrs Moyse and Sheldon both receive the required training before they are able to be substituted on to the Committee.

**2. RISK MANAGEMENT**

- 2.1 The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

**3. OTHER CONSIDERATIONS**

<b>Corporate priorities engaged:</b>	All
<b>Statutory powers:</b>	Local Government Act 2000
<b>Considerations of equality and human rights:</b>	None directly related to this report
<b>Biodiversity considerations:</b>	None directly related to this report
<b>Sustainability considerations:</b>	None directly related to this report
<b>Crime and disorder implications:</b>	None directly related to this report
<b>Background papers:</b>	The Council Constitution The Annual Council Summons and Minutes
<b>Appendices attached:</b>	None.

### STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status			Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel		
1	Ensuring a Quorum	In the event of a meeting being declared inquorate, it would need to be cancelled and date constrained agenda items (e.g. Annual Governance Statement and Statement of Accounts) may not therefore be considered before prescribed statutory deadlines.	3	1	3 ↓	By increasing the number of named substitutes who can serve on the Audit Committee will help to reduce the potential for a meeting being declared inquorate.	Democratic Services Manager

Direction of travel symbols ↓ ↑ ⇄